



**PROVINCIAL POST-SECONDARY STUDY BURSARY  
AIR CADET LEAGUE OF CANADA  
(Quebec and Ottawa Valley)**

**CANDIDATE FILE**

Rank	Surname	Given Name	Sqn Number

**CONTROL OF DOCUMENTS**

Documents	Received	Date received
Candidate's application form (CPQVO-203)	<input type="checkbox"/>	
Personal Narrative	<input type="checkbox"/>	
School report card of <u>previous year</u>	<input type="checkbox"/>	
Letter from current school administrator	<input type="checkbox"/>	
One letter of recommendation from the Chairperson and Commanding Officer	<input type="checkbox"/>	

**\*Following selection interviews, any complete file of the regional cadet finalist (CPQVO-203, CPQVO-203EV and copy of all required documents) must be emailed by the deadline to: [permanence@cadetsair.ca](mailto:permanence@cadetsair.ca).**

I – IDENTIFICATION							
Grade / Rank		Nom/Surname			Prénom/Given Name		No. Esc / Sqn Number
Date d'inscription Enrollment Date			Date de naissance Date of Birth			Niveau scolaire actuel Current school level	Téléphone/ Telephone
J/D	M/M	A/Y	J/D	M/M	A/Y		( )
Adresse / Address (No civique et rue/Civic number and street)							
Ville/City				Code postal/Postal Code			
Cours d'été / virtuels suivis (Inscrire l'année & énumérer les cours) Summer courses / virtuals attended (List the year & title of each summer or virtual course)							

II – RENSEIGNEMENTS SUR L'ÉTABLISSEMENT POSTSECONDAIRE INFORMATION ON POST-SECONDARY INSTITUTION	
Nom de l'établissement / Institution name	
Adresse et code postal / Address and Postal Code	
Nom de l'établissement (si vous avez fait plus d'une demande d'admission) Institution name (if you made more than one application)	
Adresse et code postal / Address and Postal Code	

**NOTE AUX ESCADRONS**

*Un seul candidat par escadron peut être présenté. Faire parvenir le formulaire au coordonnateur régional. La date limite est déterminée par ce dernier.*

**NOTE TO SQUADRONS**

**Only one candidate per squadron can be submitted. The application form must be forwarded to the Regional Coordinator, by the deadline he/she has set.**

\_\_\_\_\_  
Candidat / Candidate

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Président comité répondant/  
Sponsoring Committee Chairperson

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## EVALUATION CRITERIA

### CADET FILE

<b>SUMMER / VIRTUAL COURSES</b>	List of courses attended 1. _____ 1 point each 2. _____ 3. _____ 4. _____ 5. _____	<b>/5</b>
<b>CURRENT RANK</b>	Cpl/FCpl      Sgt      FSgt      WO2      WO1 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> 1 point      2 points      3 points      4 points      5 points	<b>/5</b>

### SCHOOL RECORD (previous year)

<b>GENERAL AVERAGE</b>	70%      75%      80%      85%      90%      95% <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> 10 points      15 points      20 points      30 points      35 points      40 points	<b>/40</b>
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### DOCUMENTS

<b>LETTER FROM CURRENT SCHOOL ADMINISTRATOR</b>	<b>SUBMITTED BY DEADLINE</b>	<b>/5</b>
<b>ONE LETTER OF RECOMMENDATION FROM THE CHAIRPERSON AND COMMANDING OFFICER</b>		<b>/5</b>
<b>PERSONAL NARRATIVE</b>	According to the CPQVO-203EV evaluation form	<b>/10</b>

<b>Sub-total</b>		<b>/70</b>
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**INTERVIEW RESULTS (according to CPQVO-203EV evaluation)**

<b>FINAL INTERVIEW MARK</b>	<b>/30</b>
<b>RECOMMENDATION OF THE INTERVIEW COMMITTEE</b>	
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**INTERVIEW COMMITTEE**

NAME	SIGNATURE
1.	
2.	
3.	

**SUMMARY**

<b>FINAL MARK</b>	<b>/100</b>
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**DECISION**

<b>1<sup>ST</sup> CHOICE</b>	<b>2<sup>ND</sup> CHOICE</b>	<b>3<sup>RD</sup> CHOICE</b>	<b>4<sup>TH</sup> CHOICE</b>	<b>5<sup>TH</sup> CHOICE</b>	<b>___ CHOICE</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Evaluation Criteria**

**Provincial Post-secondary Study Bursary – Air Cadet League of Canada  
Quebec and Ottawa Valley Provincial Committee**

The result is based out of 100 points, which are divided as follows:

**Cadet File (10 %)**

- This will take into account cadet participation during his/her time at the squadron:
  - **Summer Camps or virtual attended:** 1 point each (maximum of 5 points)
  - **Current rank:** Cpl/FCpl – 1 point; Sgt – 2 points; FSgt – 3 points; WO2 – 4 points; and WO1 – 5 points

**School Record (40 %)**

- **General Average:** Based on the academic results, as found in the June report card of the preceding school year 70 to 74% – 10 points; 75 to 79% – 15 points; 80 to 84% – 20 points; 85 to 89% – 30 points; 90 to 94% – 35 points; and 95 to 100% – 40 points.

**Letter from current School Administrator (5 %)**

- It is important that the candidate attach a letter from a school administrator attesting to the fact that he/she is a full-time student at a recognized educational institution. The full 5 points are awarded if this attestation is submitted within the established deadline.

**Letter of recommendation from the Chairperson and Commanding Officer (5 %)**

- A letter from the Chairperson and the Commanding Officer that explains why they chose this candidate. The full 5 points are awarded if this attestation is submitted within the established deadline.

**Personal Narrative - according to CPQVO-203EV evaluation (10 %)**

- Candidates must submit a personal narrative justifying their reasons for applying for the bursary.

**Interview - according to CPQVO-203EV evaluation (30 %)**

- Candidates will be interviewed by a selection committee established by the Regional Coordinator. This interview will take into consideration the candidate's motivation for further studies, continuity within the cadet program and personal determination.

**It should be noted that priority for the study bursary will be given to cadets returning to the squadron in September as a cadet, CIC Officer or Civilian Instructor.**